

**STEPS TO FOLLOW WHEN
CONSTRUCTING A SINGLE
FAMILY DWELLING:**

Please call 465-8399 or stop by the One Stop Permit Center for information regarding the following:

1. Check to see if a single-family home is permitted on the property.
2. Every application for a single-family residential zoning authorization permit to construct, move, alter, or change the type of use must provide an 8 ½ x 11 inch or 8 ½ x 14 inch drawing, prepared to scale, showing the footprints of proposed and existing buildings or structures.
You may obtain a copy of a map of your property from Catawba County's Geographic Information System at our Internet web site at: www.gis.catawba.nc.us
3. Obtain a Zoning Authorization Permit.
4. Obtain a Authorization to Construct (septic tank permit) and well permit, if applicable.
5. Obtain the appropriate building, electrical, plumbing, and mechanical permits from Catawba County Building Inspection.
6. Contact the Building Inspectors regarding inspections.

**STEPS TO FOLLOW WHEN
CONSTRUCTING A TWO-FAMILY
(DUPEX) DWELLING:**

Please call 465-8399 or stop by the One Stop Permit Center for information regarding the following:

1. Check to see if a two-family dwelling is permitted on the property.
2. Talk with someone from the Catawba County Planning Department regarding the specific regulations that apply to two-family dwellings. Some examples are parking, watershed or planned development rezoning when 3 or more units are proposed.
3. Every application for a residential zoning authorization permit to construct, move, alter, or change the type of use must provide an 8 ½ x 11 inch or 8 ½ x 14 inch drawing, prepared to scale, showing the footprints of proposed and existing buildings or structures.
You may obtain a copy of a map of your property from Catawba County's Geographic Information System at our Internet web site at: www.gis.catawba.nc.us
4. Obtain a Zoning Authorization Permit.
5. Obtain a Authorization to Construct (septic tank permit) and well permit, if applicable.
6. Obtain the appropriate building, electrical, plumbing, and mechanical permits from Catawba County Building Inspection.

7. Contact the Building Inspectors regarding inspections.

**ALL PERMITS ARE SUBJECT TO
APPROPRIATE FEES**

